**Fecha:**

**Hora:**

**Lugar:**

**MIEMBROS PRESENTES:**

**AGENDA DEL DÍA:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **TEMA** | **PROPUESTO POR** | **ANOTACIONES** |  |
| 1 |  |  |  |

**DESARROLLO:**

**COMPROMISOS:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **ACTIVIDAD** | **RESPONSABLE** | **ENTREGABLE** | **ESTATUS** |  |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |

**CONCLUSIONES:**